

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF MARYLAND**

IN RE:
SUMMONS IN
SELF-REPRESENTED CASES

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MISC. NO. 00-308

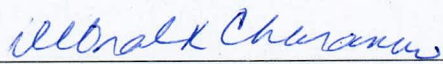
STANDING ORDER 2012-04

Rule 4(b) of the Federal Rules of Civil Procedure requires the Clerk to sign, seal, and issue a summons if the summons is “properly completed.” To ensure that a summons is “properly completed” under Fed. R. Civ. P. 4(b), it is hereby

ORDERED that the Clerk shall not issue a summons to any self-represented litigant without first obtaining an order from the Court authorizing issuance of the summons; and it is further

ORDERED that this Order shall apply to all cases filed on or after the date of this Order. This Order shall also apply to all cases pending as of the date of this Order, to the extent practicable, unless otherwise ordered by the presiding judge.

June 13, 2012
Date


Deborah K. Chasanow, Chief Judge
United States District Court